

Framework Contract Services for EU's external action 2023 (FWC SEA 2023)

Frequently Asked Questions.

1. Eligibility of Framework Contractors

The eligibility in terms of nationality is governed by the **specific EU instrument under** which the Specific Contract will be financed. For all details, please refer to section 3 of the document Additional information about the contract notice.

The Specific Contracting Authority has to mention the financing instrument in the specific Terms of Reference and, when necessary, highlight any potential problems of eligibility of the offers.

In case a member of the consortium is not eligible for the instrument financing the specific contract, that member shall not participate in any task related to that specific contract.

2. Templates for intervention-level evaluations under lot 16

For the FWC SEA 2023 there will be only one template for the Terms of Reference of global price contracts. This template is available on the intranet page of the FWC and should always be used and followed. Specific guidance and tips are being developed which will inform users on how to complete the standard template for specific terms of reference. The [SIEA 2018 evaluation ToRs templates must not be used.](#)

3. Communication services

Please note that SEA 2023 FWC is not designed nor suitable for contracting dedicated strategic communication services. To discuss the options available for contracting communication agencies, please contact INTPA.DG.02 via the FMB: INTPA-02@ec.europa.eu.

4. Global Price contracts: Curriculum Vitae, Statement of Exclusivity and Availability and names of experts.

For Global price contracts **no CVs and no SoEA shall be uploaded in the system by the contractor.**

If there are minimum requirements in the ToR, the contractor will indicate how these requirements are satisfied in the organisation and methodology.

In the financial offer **no name of expert should be indicated**, the indicative budget breakdown is only to ensure respect of maximum fees.

5. Lot Quality Supervisors.

A list of the Lot Quality supervisors is published on the SEA 2023 Intranet Webpage. Users might contact them to raise quality issues they face when implementing specific contracts or to request support on drafting Terms of Reference for particularly complex and/or innovative specific assignments.

6 . Information publicly available to framework contractors:

A dedicated [internet webpage](#) available to framework contractors. This page includes contractual documents at framework contract and specific contract level, the SEA 2023 Guidelines, the detailed description of the lots, the list of consortium members and this FAQ. Document.