**SPECIFIC GLOBAL PRICE TECHNICAL EVALUATION GRID**

**Request for Services n° EVA-2020-[include OPSYS number]**

**FWC STRATEGIC EVALUATIONS OF THE EUROPEAN UNION EXTERNAL ACTION – EVA 2020**

**<Title>**

**EuropeAid/140122/DH/SER/Multi**

**(to be modified and/or completed by the Contracting Authority
as part of the Request for Services)**

 **1. TECHNICAL EVALUATION CRITERIA**

The Contracting authority selects the offer with the best value for money using a 80/20 weighing between technical quality and price. Technical quality is evaluated on the basis of the following grid:

|  |  |  |
| --- | --- | --- |
| **AWARD CRITERIA** | **Maximum points**  | **Minimum threshold for each criterion** |
| 1. **Rationale**, including *i.a.*:
* Understanding of the assignment: we expect a critical look of the framework contractor on the terms of reference, fit for purpose and clearly connected with the rest of the offer; including risks and mitigations;
* The understanding extends to the context and scope of the evaluation, to the need for EU action, to the intervention logic and expected impacts of the evaluand.
 | **15** | **8** |
| 1. **Strategy**, including *i.a.*:
* Methodology for producing robust evidence and conclusions, including relevant ethical considerations;
* Organisation of the work, including suitable work plan showing the allocation of resources to activities/tasks, timetable showing the sequencing and duration of activities/tasks, and communication plan;
* Quality assessment system to ensure high quality of the evaluation process / Quality control measures to ensure high quality of the deliverables.
 | **45** | **23** |
| 1. **Capacity and role of the members of the team of experts**, including *i.a.*:
* Fulfilment of expertise requirements indicated in the specific terms of reference;
* Distribution of the roles and responsibilities of the team members;
* How the various experts are mobilised, also in terms of language / gender / specific expertise.
* Synergies/complementarities within the team of experts.
 | **40** | **20** |
| **Overall total points/score** | **100** |  |

Abstract from section 5.1.2 of the Global Terms of Reference (ToRs) for EVA 2020:

*“The following categories of experts will be required for the implementation of the specific assignment: a) senior expert, b) medium expert, c) junior expert.*

*The Terms of References for specific assignments (or ‘Specific ToRs’) will complement the following requirements in terms of qualifications, skills, and professional experience for each expert requested to conduct the assignment:*

1. ***Senior expert****: Highly qualified expert having assumed important responsibilities in her/his profession. Recruited for her/his conceptual and creative skills in the exercise of his/her profession. He/she must have at least 10 years’ professional experience connected with the professional skill(s) concerned and the type of task(s) to be performed under the assignment.*
2. ***Medium expert****: Qualified expert having received high-level training in her/his profession, recruited for his/her conceptual and creative skills in his/her profession. She/he must have at least 5 years’ experience connected with the professional skill(s) concerned and the type of task(s) to be performed under the assignment.*
3. ***Junior expert****: Qualified expert having received high-level training in his/her profession, recruited for her/his conceptual and creative skills in his/her profession. She/he must have at least 3 years’ professional experience connected to the type of task(s) to be performed under the assignment (e.g. elaboration of spending activities mappings, data collection and treatment, etc.) Junior staff may include staff offering specialised services like data collection, surveys, language editing, etc.”*

Abstract from section 6.4 of the Global ToRs for EVA 2020:

*‘In his offer, the Framework Contractor should elaborate on all points addressed by the specific ToRs in order to score as many points as possible. The mere repetition of mandatory requirements set out in the specific ToRs, without going into details or without providing an added value, will result in a very low technical score. In addition, if certain essential points of the specific ToRs were to be overlooked by the offer, the Commission may decide to give a zero mark for the relevant qualitative award criteria’*.

**2. TECHNICAL THRESHOLD**

Any offer falling short of the technical threshold of **75 out of 100 points**, is automatically rejected.

**3. INTERVIEWS**

Interviews (to certify that experts proposed are able to deliver as announced in the offer) if necessary indicating for which experts/position, and details on the practical arrangements (date, time)